**Ships Point Improvement District (SPID) Board Meeting**

**MINUTES**

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| **Date** | **February 8, 2023** |

**Regrets: Jeanette Reinhardt**

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|  **Items/ Reports**  | **Description**  | **Responsibility**  |
| AgendaMinutes | Agenda * Request by R. Timbers to add a budget question he has to the Finance section; motion to adopt the agenda, as amended. MSC Timbers/ Fakaro

Minutes* Motion to adopt the minutes, as amended, of the Jan 11, 2023 board meeting. MSC Wahl/ Fakaro
 | J. Ainsworth |
| Water Dept | Water Operations Report* Full report with graphs posted to the SPID shared GDrive and the website
* There was a significant water leak, now repaired; based on volumes, water operator believes there is a second leak somewhere; details and notice of the two leaks to be printed in the Flyer and posted to the Fanny Bay Community Bulletin Board Facebook page.
* Plan is to do a full load test on the generator next month
* Operator to add a chart to the monthly report comparing rain water levels to well water levels.

Water Technical Committee Report * We received the Ground Water at Risk of Containing Pathogens (GARP) assessment conducted by VIHA. VIHA’s recommendation is 1) cease using well #2 except for fire suppression or 2) add secondary disinfection system to well #2 or 3) hire a hydrogeologist for a more detailed GARP assessment of our water source. MSC Wahl/ Timbers that SPID temporarily shut down well #2 until suitable upgrades can be installed.
* Quill replacement project requiring / Water Shut-off; a review and discussion of communications during water system shutdown; general consensus was that ratepayers received adequate notice – the posting to the Fanny Bay hall sign was particularly helpful; motion to pay the ABC Printing & Signs invoice (approx. $600) for boil water signage (an unbudgeted item) MSC Wahl/ Trussler
 |  D. ShepherdW. Trussler |
| Finance  | Monthly financial reports* Sent to all board members via email

Insurance * Is the volunteer who tests our diesel generator covered by SPID insurance? Office Administrator to check with our insurance company.
 | J. Wahl |
| Grants | Nothing to report |  |
| Communications | Fanny Bay Flyer* Notice to residents to check for water leaks on their property
* Reminder to keep service box and area free of vegetation
* Announce AGM date and trustee vacancies
* Reminder re: fire season and new bylaws

Website * Post VIHA annual water system report to the website

Fanny Bay Community Bulletin Board Facebook Page* Notice to residents to check for water leaks on their property

FBCA is hosting a Celebrate your Community event at the Fanny Bay hall.  | M. Fakaro |
| Bylaw Committee | Nothing to report |  |
| Ratepayer Liaison Committee | Nothing to report |  |
| Joint Health and Safety Committee | Nothing to report |  |
| Human Resources Committee | Nothing to report |  |
| Building and Grounds Committee | NEPP * Possibility of funding upgrades to the dyke road via the Comox Valley FireSmart Community Funding & Support Program that is being managed by UCBM
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| Fire Dept | Monthly Report* Sent to all board members via email
 | T. Hoffart |
| Business Arising from the Minutes | AGM * Reports from committee chairpersons due March 15th
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| New Business | Community Chipping Program* Date set May 13, 2023; need volunteers; can we get funding via the Comox Valley FireSmart Community Funding & Support Program that is being managed by UCBM
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| In Camera |  |  |
| Adjournment | Motion to adjourn |  |