**Ships Point Improvement District (SPID) Board Meeting**

**Draft minutes**

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| **Date** | **June 8, 2022** |

 **Absent: J Wahl**

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|  **Items/ Reports**  | **Description**  | **Responsibility**  |
| AgendaMinutes | Review Agenda* Motion to adopt agenda

M/S/C W. Trussler, M. FakaroMinutes * Motion to adopt the minutes, as amended of the May 11, 2022 board meeting. It was noted that the flushing station project was on hold not only because of cost restraints but also due to potential new VIHA requirements.

M/S/C M. Fakaro, W. Trussler | J. Ainsworth |
| Water Dept | * Water Operations Report: As emailed to trustees. Consumption is down due to cool, rainy weather. Flushing scheduled for Monday June 13 and Tuesday June 14th. Admin will send notices via email and post at mailboxes. #4 Well may need a new sensor or new module. In Discussion with Kyle- logistics systems tech in Bowser.
* Water Technical Committee Report: No meeting in June so no report. W. Trussler spoke with Rep Daniel Arbour at the APC (Area Planning Commission) meeting about drainage requirements for new developments under discussion. The UB Estates development will have a private sewer system.
* Water Conservation Stage: A review and confirmation of the water conservation stage will be a standing agenda item from May to Sept each year. Stage 1 to continue until further notice.
 |  D. ShepherdW. TrusslerJ. Ainsworth |
| Finance  | * Monthly financial reports – sent via email
* Delinquent 2022 water tolls and parcel taxes – two properties have been hand delivered disconnection for water services notice due to nonpayment.
* Report of meeting with the Auditor- Financial statements signed by Chair and Finance Chair. The auditor will present his report to the AGM via ZOOM .
 | J. Wahl |
| Grants | * Nothing to report
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| Communications | Fanny Bay Flyer articles:* good time of year to discuss the need to keep vegetation clear of right of ways and around fire hydrants
* fire permits requirements and no beach fires
* notice re: flushing dates
* Website: Add billing Information for SPID services.
 | M. FakaroM. Fakaro |
| By Laws Committee | 1. Fire by-law is under review – the board confirmed 1) no permit shall be issued until the Ships Point Fire Danger Rating has been less than High for a period of one week or more and 2) and that no beach fires are allowed on the point at any time of the year.
 | J. Ainsworth |
| Ratepayer Liaison Committee | * Seedling trees on Michael Pl that were recently planted over the water service line have been removed.
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| Joint Health and Safety Committee | * Nothing to report
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| Human Resources Committee | * Nothing to report
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| Building and Grounds Committee | * Moss removal from roofs – work in progress
* Current landscaping contract for pumphouse, office and fire hall grounds to be reviewed by J Ainsworth.
 | B. Timbers |
| Fire Dept | * Monthly report – sent via email
 | T. Hoffart |
| Business Arising from the Minutes |  |  |
| New Business | * Determine AGM Date: Wednesday evening, July 13, 2022, depending on auditor availability.
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| In Camera |  |  |
| Adjournment | * Motion to adjourn M /C R Timbers
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