

# Ships Point Improvement District (SPID) Board Meeting Minutes

<b>Date</b>	<b>Sep 8, 2021</b>
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**Via Zoom : Meeting board 9:05**

Items/ Reports	Description	Responsibility
Agenda	<p>Review Agenda</p> <ul style="list-style-type: none"> <li>➤ Add to the Finance Section: recommendation regarding appointment of auditor for 2021 fiscal year and receipt for materials for Ships Point welcome signage</li> <li>➤ Add to the JH&amp;SC Section: Report re: Working Alone app</li> </ul> <p>Motion to adopt the agenda as amended MSC J.Wahl, J.Reinhardt</p>	J. Ainsworth
Minutes	<p>Minutes</p> <p>Motion to adopt the minutes, as amended of the July 14, 2021 board meeting MSC J.Reinhardt, J.Wahl</p>	
By Laws Committee	<p>SPID By-Law No. 75 Meeting Procedures</p> <p>Add to the Definitions section:</p> <p>1. In this bylaw,</p> <p>"meeting" in relation to the annual general meeting, shall mean an in-person meeting; in relation to a board or a committee meeting, it shall mean an in-person meeting or, during extraordinary circumstances as determined by a majority of trustees, it shall mean an electronic meeting.</p> <p>After first, second and third readings, the above by-law amendment passed unanimously as presented.</p> <p>Motion that, due to the on-going Covid crisis, SPID is considered to be in extraordinary circumstances so that board and committee meetings will be held via Zoom until further notice. MSC J. Ainsworth, J.Wahl</p> <p>Public notices regarding attendance at SPID board meetings will need to be amended (folks will need the Zoom link).</p>	J. Ainsworth

<p>Water Report</p>	<p>Water Operations Report</p> <ul style="list-style-type: none"> <li>➤ Load test for generator will be done when water restrictions are rescinded</li> <li>➤ Monitor detector and rat activity in back shed. Operator will seek a solution and send quote for expense prior to purchasing.</li> <li>➤ Well recharge rates during the summer months have been adequate.</li> <li>➤ We may have been shipped a weak batch of hydrochloride solution.</li> <li>➤ Thanks to Mike Mesford for fixing the pH sensor.</li> <li>➤ Local resident R. Perchaylo will work with water operator D Shepherd to determine the viability of repairing the old Well 4 pump (pulled out of service in 2020)</li> </ul> <p>Water Technical Committee Report</p> <ul style="list-style-type: none"> <li>➤ Minutes of the WTC sent to via email</li> <li>➤ Community testing program for lead levels: we received Island Health comments regarding test results; final communication ready to send to ratepayers.</li> <li>➤ Pumping change to water flushing. High flow required to avoid red algae type bio mass. Quote will be required. Est cost to remedy \$10k.</li> <li>➤ BWS will share report with SPID on aquifer</li> <li>➤ SPID to consider donation to BWS as they provide many reports that are helpful in manage our water system. Possibility for AGM presentation next week.</li> <li>➤ Island Health Water Scarcity Survey. J. Ainsworth completed</li> <li>➤ Current Drought Response Plan needs updating; Water Technical Committee will review and provide an updated draft to the Board.</li> </ul>	<p>D. Shepherd</p> <p>W. Trussler</p>
<p>Finance</p>	<ul style="list-style-type: none"> <li>➤ Annual Budget Meeting –Sept 22 at 9am via Zoom</li> <li>➤ Monthly financial reports – to be sent by J.Wahl</li> <li>➤ Water testing budget has increased from the previous year as a result of the community lead testing program requirement</li> <li>➤ Hydro was up 43% due to the summer heat dome.</li> <li>➤ GIC to mature in October- will require discussion</li> <li>➤ Finance Committee Chair to recommend to the AGM that we re-hire Brent Johnson as Auditor for 2021</li> </ul>	<p>J. Wahl</p>

	<ul style="list-style-type: none"> <li>➤ Expenses submitted for SPID signage maintenance for Barry Sterling. Motion to reimburse B. Sterling for his out of pocket expenses. MSC J.Wahl, M. Fakaro</li> </ul>	
Grants	<ul style="list-style-type: none"> <li>➤ Nothing to report</li> </ul>	
Communications	<ul style="list-style-type: none"> <li>➤ Fanny Bay Flyer articles - AGM notice</li> <li>➤ Final communication regarding VIHA required community lead testing program to be mailed to ratepayers the week after the AGM</li> <li>➤ Website – added campfire information</li> </ul>	M. Fakaro
Ratepayer Liaison Committee	<ul style="list-style-type: none"> <li>➤ Ratepayer request to replace bulletin board at the Baynes &amp; SPR mailboxes – contract to have replace board. Est about \$500 MSC J.Wahl J.Reinhardt .</li> </ul>	J. Ainsworth
Joint Health and Safety Committee	<ul style="list-style-type: none"> <li>➤ Table report until October board meeting – the committee did not meet during summer months</li> <li>➤ Working alone apps – simple app. OK Alone link will sent by J.Reinhardt for review by JH&amp;SC members</li> <li>➤</li> </ul>	J. Reinhardt
Human Resources Committee	<ul style="list-style-type: none"> <li>➤ HR Committee meeting Sept 13<sup>th</sup> J.Ainsworth's deck 4 pm to dicuss 2022 compensation pkg</li> </ul>	J. Ainsworth
Building and Grounds Committee	<ul style="list-style-type: none"> <li>➤ On-going maintenance – office front yard- Tabled until the spring.</li> </ul>	K. Gardave
Fire Dept	<ul style="list-style-type: none"> <li>➤ Monthly report – sent via email</li> </ul>	T. Hoffart

Business Arising from the Minutes	<ul style="list-style-type: none"> <li>➤ AGM <ul style="list-style-type: none"> <li>▪ Committee Reports</li> <li>▪ Set-up of chairs, tables and AV</li> <li>▪ Door Committee – to ensure physical distancing of registrants &amp; confirmation of vaccination</li> <li>▪ Draft minutes of the previous AGM M/S/C to approve W.TRUSSLER, R.TIMBERS</li> <li>▪ Returning Officer Madelaine Wood with back up to be determined.</li> <li>▪ Seeking trustee nominations.</li> </ul> </li> </ul>	
New Business	<ul style="list-style-type: none"> <li>➤ Next AGM date – back to the April or May dates. To be determine with new board.</li> </ul>	
Adjournment	Motion to adjourn R.TIMBERS at 1024 am.	