**Ships Point Improvement District (SPID) Board Meeting**

**MINUTES**

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| **Date** | **February 8, 2023** |

**Regrets: Jeanette Reinhardt**

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| **Items/ Reports** | **Description** | **Responsibility** |
| Agenda  Minutes | Agenda   * Request by R. Timbers to add a budget question he has to the Finance section; motion to adopt the agenda, as amended. MSC Timbers/ Fakaro   Minutes   * Motion to adopt the minutes, as amended, of the Jan 11, 2023 board meeting. MSC Wahl/ Fakaro | J. Ainsworth |
| Water Dept | Water Operations Report   * Full report with graphs posted to the SPID shared GDrive and the website * There was a significant water leak, now repaired; based on volumes, water operator believes there is a second leak somewhere; details and notice of the two leaks to be printed in the Flyer and posted to the Fanny Bay Community Bulletin Board Facebook page. * Plan is to do a full load test on the generator next month * Operator to add a chart to the monthly report comparing rain water levels to well water levels.   Water Technical Committee Report   * We received the Ground Water at Risk of Containing Pathogens (GARP) assessment conducted by VIHA. VIHA’s recommendation is 1) cease using well #2 except for fire suppression or 2) add secondary disinfection system to well #2 or 3) hire a hydrogeologist for a more detailed GARP assessment of our water source. MSC Wahl/ Timbers that SPID temporarily shut down well #2 until suitable upgrades can be installed. * Quill replacement project requiring / Water Shut-off; a review and discussion of communications during water system shutdown; general consensus was that ratepayers received adequate notice – the posting to the Fanny Bay hall sign was particularly helpful; motion to pay the ABC Printing & Signs invoice (approx. $600) for boil water signage (an unbudgeted item) MSC Wahl/ Trussler | D. Shepherd  W. Trussler |
| Finance | Monthly financial reports   * Sent to all board members via email   Insurance   * Is the volunteer who tests our diesel generator covered by SPID insurance? Office Administrator to check with our insurance company. | J. Wahl |
| Grants | Nothing to report |  |
| Communications | Fanny Bay Flyer   * Notice to residents to check for water leaks on their property * Reminder to keep service box and area free of vegetation * Announce AGM date and trustee vacancies * Reminder re: fire season and new bylaws   Website   * Post VIHA annual water system report to the website   Fanny Bay Community Bulletin Board Facebook Page   * Notice to residents to check for water leaks on their property   FBCA is hosting a Celebrate your Community event at the Fanny Bay hall. | M. Fakaro |
| Bylaw Committee | Nothing to report |  |
| Ratepayer Liaison Committee | Nothing to report |  |
| Joint Health and Safety Committee | Nothing to report |  |
| Human Resources Committee | Nothing to report |  |
| Building and Grounds Committee | NEPP   * Possibility of funding upgrades to the dyke road via the Comox Valley FireSmart Community Funding & Support Program that is being managed by UCBM |  |
| Fire Dept | Monthly Report   * Sent to all board members via email | T. Hoffart |
| Business Arising from the Minutes | AGM   * Reports from committee chairpersons due March 15th |  |
| New Business | Community Chipping Program   * Date set May 13, 2023; need volunteers; can we get funding via the Comox Valley FireSmart Community Funding & Support Program that is being managed by UCBM |  |
| In Camera |  |  |
| Adjournment | Motion to adjourn |  |