**Ships Point Improvement District (SPID) Board Meeting # 598**

**Draft Minutes**

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| **Date** | **June 9, 2021** |

All trustees, water operator and office administrator in attendance via Zoom.

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|  **Items/ Reports**  |  | **Description**  | **Responsibility**  |
| AgendaMinutes |  | Review AgendaMotion to adopt agenda, as amended (date changed from May 12 to June 9)M/S/C Gardave/WahlMinutes Motion to adopt the minutes, as amended of the May 12, 2021 board meeting M/S/C Wahl/Trussler |  |
| Water Report |  | Water Operations Report* Monthly operations report sent via email in advance of the meeting
* Water consumption has increased significantly.
* Hydrant mainline flushing completed without issue.
* Wacor missing valve cover was located and exposed. Work was done under warranty with Phase 3.

Water Technical Committee Report * No meeting in June
* Community testing program for lead levels in progress, 14 homes tested to date, sampling includes broad sections of address, age of build and any renos
* Well flushing design and pricing a work in progress. Wacor expressed interest in this relatively small project.
 |  D. Shepherd |
| Finance  |  | * Monthly financial reports sent in advance of the meeting via email
* Parcel tax and water tolls- collection of delinquent accounts going well.

Phase III RBC loan: * Motion: that SPID pay down Phase 3 loan in the amount $125,681.13 M/S/C Wahl/ Timbers
* Motion: that SPID fix a balance of $1,095,00 for a term of 10 years at an interest rate not exceeding 4% and with an amortization period of 25 years M/S/C Wahl/ Timbers
 | J. Wahl |
| Grants |  | * Nothing to report
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| Communications |  | Fanny Bay Flyer articles: * AGM date is still pending
* Three trustee positions will be open (Ainsworth and Fakaro are planning to run again, Gardave is planning to not run again)
* Reaffirm no beach fires on Ships Point at any time
* Chipping program – information for the article will be discussed with Barb Spotzl.

Notices to Residents re: Community Testing Program:* Ainsworth will call or email the individual homeowners who had their water sampled to notify them of the results once we have received the results from the lab
* A general notice will be sent to all Ships Point residents once we have received further information from VIHA
 | M. Fakaro |
| Ratepayer Liaison Committee |  | * Nothing to report
 | J. Ainsworth |
| Joint Health and Safety Committee |  | Working Alone Risk Assessment* Office Administrator assessment a work in progress
* Water Operator PPE matrix complete
 | J. Reinhart |
| Human Resources Committee |  | * Nothing to report
 | J. Ainsworth |
| Building and Grounds Committee |  | * Confirmed that fire lane is MOTI responsibility.
 | K. Gardave |
| By Laws Committee |  | * Nothing to report
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| Fire Dept |  | * Monthly report – sent via email
 | T. Hoffart |
| Business Arising from the Minutes |  | AGM* Awaiting auditor’s report
* Confirmation of date pending further information on Covid protocols from PHO; potentially in September
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| New Business |  |  |  |
| Adjournment |  | Motion to adjourn R Timbers meeting ends at 10:15 |  |