**Ships Point Improvement District (SPID) Board Meeting**

**Minutes**

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| **Date** | **January 11, 2023** |

**Meeting via Zoom: R Timbers absent. Water Operator and Office Administrator in attendance.**

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| **Items/ Reports** | **Description** | **Responsibility** |
| Agenda  Minutes | Review Agenda   * Motion to adopt agenda MSC J Reinhardt/ M Fakaro   Minutes   * Motion to adopt the minutes, as amended of the Dec 14, 2022 board meeting MSC J. Wahl/ W Trussler | J. Ainsworth |
| Water Dept | * Water Operations Report * Monthly report posted to the SPID shared GDrive. * Tozer Rd dyke was flooded at the peak point of the king tides in January; also water over SPR at the estuary * Well levels and constant related datum from Rick Kuss will be added to monthly report of Water Operator. * Water Technical Committee Report – sent via email to board trustees. * Quill replacement January 24th from 9am til noon; communication to residents re: water shut-off and 24hr boil water advisory   1) Fanny Bay Community Facebook page  2) posters at mailboxes  3) SPID email distribution list  4) message on answering machine  5) notice on SPID office door  6) Fanny Bay hall marquis sign   * Boil Water Advisory Signs: J. Reinhardt to checkout purchase of signage similar to the signage we borrowed from Fanny Bay Waterworks previously and sandwich boards | D. Shepherd  W. Trussler |
| Finance | * Monthly financial reports – sent via email * Change in CRA Mileage Rate for 2023: **68 cents per km for the first 5000 km driven, up seven cents since from the 2022 rate; 62 cents for each additional kilometer** | J. Wahl  J. Ainsworth |
| Grants | * Nothing to report |  |
| Communications | * Fanny Bay Flyer articles- trusteevacancy, revised fire bylaws * Website * Fanny Bay Community Bulletin Board Facebook Page | M. Fakaro |
| Bylaw Committee |  |  |
| Ratepayer Liaison Committee | * Additional dwelling issue at 169 Baynes Drive – owner requested that invoices be sent to her accountant in e-form and advised that she is taking SPID to small claims court- tabled til receipt of notice from court |  |
| Joint Health and Safety Committee | * Nothing to report |  |
| Human Resources Committee | * Nothing to report |  |
| Building and Grounds Committee | * NEPP update, if any- tabled until B. Timbers is present * Funding of gazetted roads- tabled until B. Timbers is present |  |
| Fire Dept | * Monthly report – sent via email | T. Hoffart |
| Business Arising from the Minutes |  |  |
| New Business | * AGM * Prosposed dates April 20 and 27 options 7pm * Three trustee positions open – Trussler, Reinhardt, 2022 vacancy. * In person for ratepayers with Covid procedures distancing procedures in place and optional wearing of masks; via Zoom with new auditor * Merville Water Bottling License – * owner application to amend his groundwater license from “water bottling” to “domestic water sales and delivery” * license is for 3,650 m3/ annually not to exceed 10 m3/ day * The province referred the application to CVRD for their review * CVRD kicked the ball back to the province – CVRD has requested a meeting with the province and the KFN to discuss the issue. |  |
| In Camera | Nothing to report |  |
| Adjournment | * Motion to adjourn 10 am J Wahl |  |