Ships Point Improvement District (SPID) Board Meeting
MINUTES

Date	**Jan 9.19**
Meeting #	**573**

Absent : A. Roy snowfall affecting travel
Operator D. Shepherd and Administrator N. LeBlanc also attending

Items/ Reports	Description	Responsibility
Agenda Minutes	1. Review agenda Motion to adopt agenda M/S/C D. Henderson / J. Wahl 2. Minutes Motion to adopt the amended minutes of the previous board meeting Dec 12.18 delete Handheld sensor- D. Henderson / J. Wahl	
Water Report	Operations Report: -Suspect a leak: continue to monitoring consumption data. It could be the changing demographic of the service area. -Four fire extinguishers on site now. - #2 sensor is online. - Inventory done for audit. -3hrs power outage = 4% of fuel used by diesel generator. Gen testing set for tonight if snow is cleared. -Flushing hydrant at the end of Tozer recommended each week. -Low seasonal demand and changing to a different well also affects the "taste" consistency of the level of chlorination. We are meeting VIHA standards. **M/S/C** J. Wahl / B. Trussler the SPID board authorizes our operator a budget of $1200.00 to purchase a jet pump and fittings for Well #1 project. D. Henderson and D. Shepherd will continue writing the OG lockout procedures Water Technical Committee Report- Minutes sent out to the trustees via email. -Operating Guidelines of water operations were reviewed and accepted by the Water tech committee. -Local volunteers Rick Kuss and Dennis Omelchenko completed work on the geological topographic info.	D. Shepherd W. Trussler

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	Concrete pad of the pump house is 1.5 meters above the highest tides recorded. -Letter from Don Coghill, local EOCP certified water operator offering his services. Possibility of coverage for water operator's absence or large work help. Interview will be organized with HR committee members W. Trussler and J Ainsworth.	
Water Supply Committee	SPID Emergency Drought Response Plan – initial discussion. To be reviewed with the Emergency plans. Flowchart could be created. Graphs reviewed of well recovery. Checking for any trends in drawdown. The prep of historical data for future applications. Well levels, water testing, volunteering conservation. Improvements to conservation with new system (new system is approx. 60% complete). Is a desalination system a consideration? Communications with neighbouring committees? Recouping costs of operator possible consideration. Firefighting crew could draught saltwater for firefighting if required. CVRD drought plan to be reviewed. Chair suggested the Water Supply Committee meet with Natural Waters Company on Rosewall about a formal arrangement/ understanding in writing to supply SPID with potable water. K. Gardave suggests another meeting of local water supply stakeholders to discuss managing water resources during a drought. J. Ainsworth would like to have Area A rep at the meeting	R. Timbers
Finance	Finance Report December financial statements and performance-to-budget information were presented to the Board. **M/S/C** J. Wahl, D. Henderson that SPID redeem UBCU LT investment #18 for operating purposes.	J. Wahl

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Grants	Progress Report A. Roy has been reviewing the Canadian Grant document. Little for infrastructure. SPID will communicate with Area A rep about the Gas Tax or any other grants available to us. Federal programs and charitable organizations and SPID is a donnee.	K. Gardave
Communications	Articles for the Fanny Bay Flyer Newsletter for mail out being created.	A. Roy -absent
Ratepayer Liaison Committee	Chair will connect with new home on Tozer Rd. regarding MoTi drainage issues and any roadside seeding.	J. Ainsworth
Joint Health and Safety Committee	Work in progress , no report	A. Roy
Building and Grounds		D. Henderson
By Laws		D. Henderson
Fire Dept	Operations Report **M/S/C** D. Henderson, K Gardave that SPID authorize the Fire Chief request for additional off-budget funds in an amountof $4,500 for used SCBA D. Henderson presented costing options for a Fanny Bay and Ships Point amalgamated firefighting service. Discussion followed.D. Henderson recommends keeping firefighting spending at status quo. Ratepayers have expressed economic concerns in the past. The Board needs to determine the direction of the firefighting service for the next 5 yrs.	D. Henderson

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	The Board will request a 5 year plan for Fire Department direction. D. Henderson to discuss with Fire Chief.	
Business Arising from the Minutes		
New Business	Set AGM date Saturday April 13th doors at 9am and meeting at 10 sharp. Administrator is confirming the date with Fanny Bay Hall rental agent. Attendees for workshops offered locally needs to be determined by the Board.	
In Camera		
Adjournment	Motion to adjourn D. Henderson ended at 11:18	

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