

Ships Point Improvement District (SPID) Board Meeting minutes

Date	July 14, 2021
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Meeting by Zoom

Absent: Robert Timbers and Jeanette Reinhardt

Items/ Reports	Description	Responsibility
<p>Agenda</p> <p>Minutes</p>	<p>Review Agenda</p> <ul style="list-style-type: none"> ➤ Motion to adopt agenda: <ul style="list-style-type: none"> • Under New Business: add discussion of new amendments to local government act. <p>M/S/C J.Wahl, M.Fakaro</p> <p>Minutes</p> <ul style="list-style-type: none"> ➤ Motion to adopt the minutes of the June 9, 2021 board meeting, as amended • Under Finance report: change amount of loan from \$100,000 to one million <p>M/S/C J.Wahl , M.Fakaro</p>	<p>J. Ainsworth</p>
<p>Water Report</p>	<p>Water Operations Report</p> <ul style="list-style-type: none"> ➤ Monthly Operations Report- sent to all board members via email and posted to the SPID Shared Drive ➤ Thank you to Mike Mesford for repairing the PH sensor- data compares favourably to BV Labs data so working well <p>Water Technical Committee Report</p> <ul style="list-style-type: none"> ➤ Community testing program for lead levels: <ul style="list-style-type: none"> • No exceedance of Pb levels in the 20 homes that were tested. All homeowners whose homes were tested have been contacted with the results. Waiting for VIHA to respond to test results. ➤ Water conservation stage: <ul style="list-style-type: none"> • SPID is currently at Stage 2. • Provincial drought portal states East Vancouver Island at Level 4. • CVRD water suppliers are at Stage 1 or Stage 2 <p>M/S/C J.Wahl , M.Fakaro that effective immediately SPID moves to Stage 3 water conservation guidelines. K.Gardave abstained.</p>	<p>D. Shepherd</p> <p>B. Trussler</p>

Finance	<ul style="list-style-type: none"> ➤ Monthly financial reports – sent out via email <ul style="list-style-type: none"> Assets \$3.90MM Current Assets \$792K CRRF \$476K Liabilities \$2.60MM Debt \$2.30MM Equity \$1.40MM <p>Performance to budget Line item for water testing is over budget due to VIHA imposed requirement to conduct multiple water tests for lead.</p> <ul style="list-style-type: none"> ➤ Performance to budget: Pb water testing bills to be sent to VIHA for possible reimbursement. ➤ 3.9% for 10 years on recent acquired capital works loan. ➤ 2020 Financial Statements. All adjusting entries done and GST return for first half of 2021 in process. ➤ Budget items and considerations for the yr 2022 preparation in Sept. 	J. Wahl
Grants	<ul style="list-style-type: none"> ➤ Nothing to report 	
Communications	<ul style="list-style-type: none"> ➤ Fanny Bay Flyer articles: <ul style="list-style-type: none"> • Review water conservation guidelines for various stages ➤ Entrance Signage: <ul style="list-style-type: none"> • Fire danger rating needs to be changed to Extreme 	M. Fakaro
Ratepayer Liaison Committee	<ul style="list-style-type: none"> ➤ Ratepayer complaint re: neighbour using water sprinkler on their roof during heat wave – no action taken as SPID has no jurisdiction to resolve the complaint 	J. Ainsworth

Joint Health and Safety Committee	<ul style="list-style-type: none"> ➤ Working Alone Risk Assessment Report – tabled to next board meeting 	J. Reinhart
Human Resources Committee	<ul style="list-style-type: none"> ➤ Nothing to report 	J. Ainsworth
Building and Grounds Committee	<ul style="list-style-type: none"> ➤ Crack in bathroom sink: <ul style="list-style-type: none"> • New unit pricing to be done by K.Gardave ➤ Maintenance: <ul style="list-style-type: none"> • Office front yard needs regular watering. Hand water only. Admin will add this to her duties. Needs to be cut with a push mower to ensure matting of the clover. 	K. Gardave J. Wahl
By Laws Committee	<ul style="list-style-type: none"> ➤ Nothing to report 	
Fire Dept	<ul style="list-style-type: none"> ➤ Monthly report – sent via email to all board members ➤ Fire Dept Appreciation Picnic on July 31: <ul style="list-style-type: none"> ▪ BYOB and BYOC and a salad or appie contribution. ▪ All board members and their spouses are invited – RSVP to the fire dept. 	J. Wahl
Business Arising from the Minutes	<ul style="list-style-type: none"> ➤ AGM date: <ul style="list-style-type: none"> ▪ Admin to contact the auditor and FB Hall rentals for availability of Sep 23 for the meeting 	
New Business	<ul style="list-style-type: none"> ➤ Local Government Act has been amended: <ul style="list-style-type: none"> • ID AGM can be held any time during the calendar year. • ID AGM must be held within 12 months • Corporate seal not required on documents sent to Ministry, no hardcopy required 	J. Ainsworth

	<ul style="list-style-type: none"> ➤ If ID intends to continue to have electronic meetings then the ID's Meetings By-Law must be amended and registered with Province. ➤ Plan is to cancel August board meeting unless there is a material change in SPID water conservation requirements or there is an issue with the VIHA review of our test results 	
Adjournment	Motion to adjourn M/S/C J Wahl 10 21 am.	